

JA Learning Platform (D2L) Quick Start Guide

Quick Start Guide | *For Educators and Volunteers*

This guide will help you log in and access the JA Learning Platform.
Let's get started!

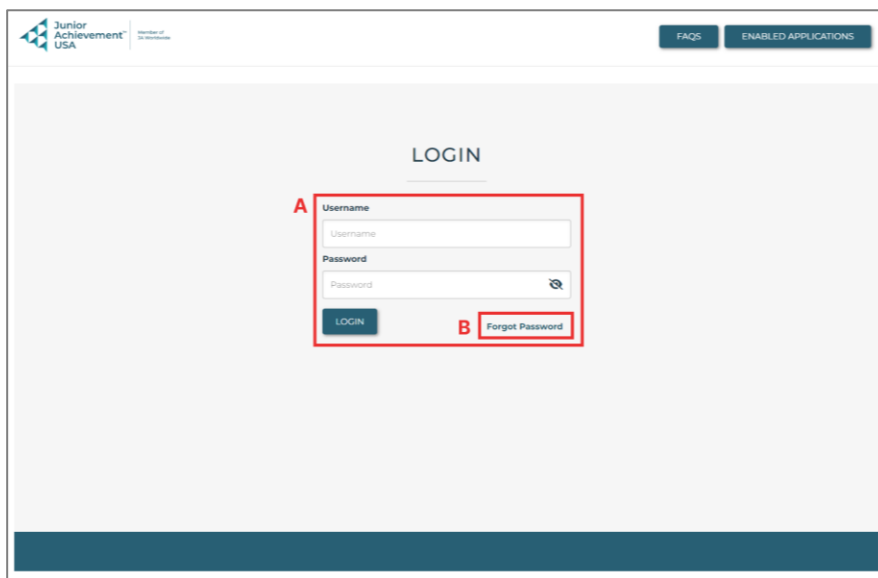
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Log In to the JA Learning Platform

1. Open your web browser (latest version of Mozilla Firefox, Google Chrome, or Apple Safari recommended) and go to <https://learn.ja.org>.

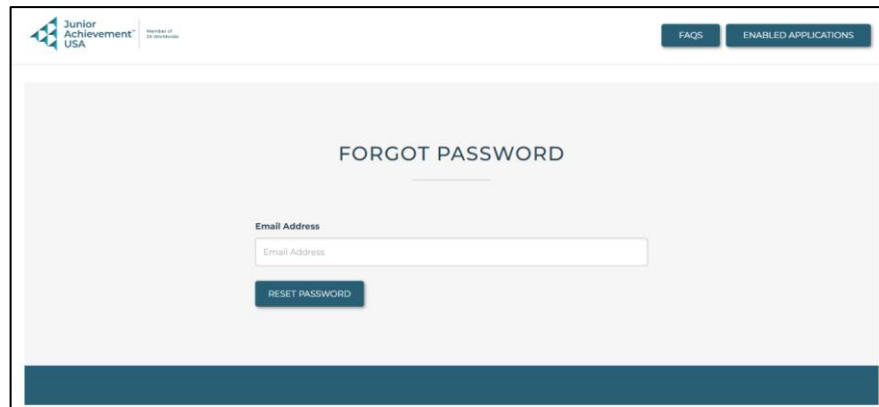
(NOTE: Users who had login credentials on the previous JA Learning Platform (CK) will use the same login credentials as they did for CK. New users will receive an automated email from JASA to create their login.)

- A. Enter your username and password and select **LOGIN**.
- B. Select **Forgot Password** to reset your password.

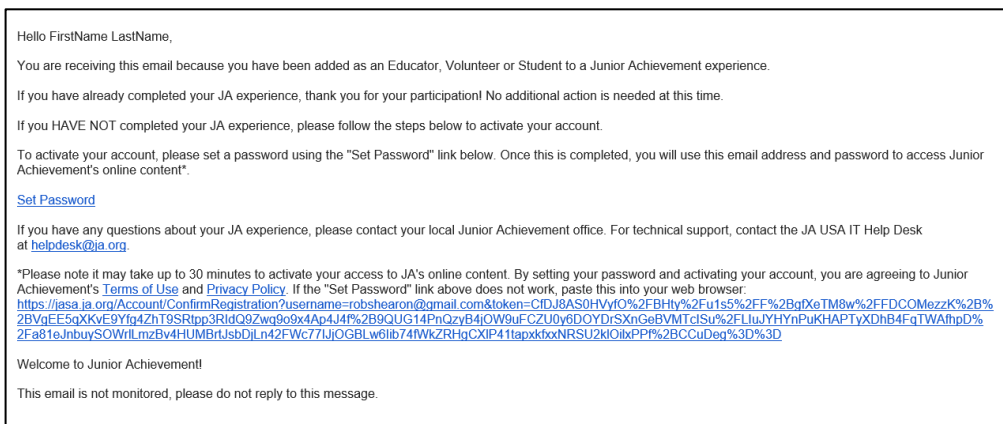


The screenshot shows the login interface of the JA Learning Platform. At the top, there is a header with the Junior Achievement USA logo and the text 'Division of the Department of Education' on the left, and 'FAQS' and 'ENABLED APPLICATIONS' buttons on the right. The main content area is titled 'LOGIN'. Below the title, there is a form with two input fields: 'Username' and 'Password'. A red box labeled 'A' highlights the 'Username' and 'Password' fields. Below the 'Password' field, there is a 'LOGIN' button and a 'Forgot Password' link. A red box labeled 'B' highlights the 'Forgot Password' link.

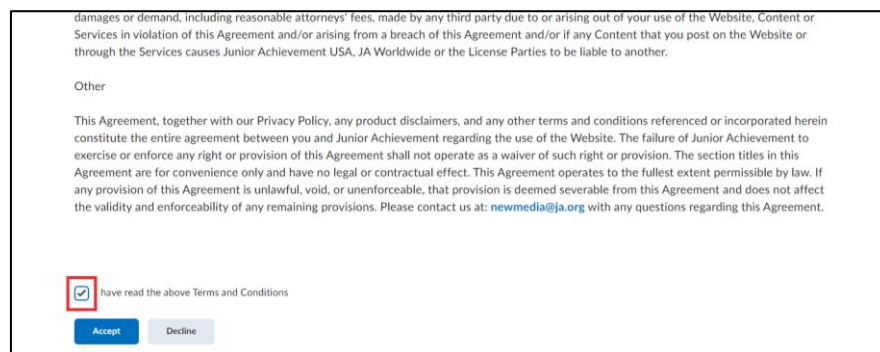
- Enter your email address and select **RESET PASSWORD**.



2. If this is your first time logging in, you will receive an email from Junior Achievement to setup your password.

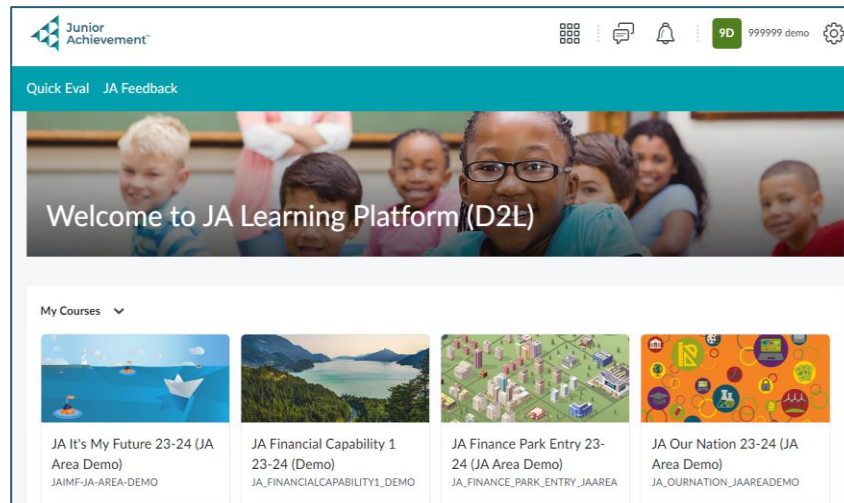


3. On the first login, review the Junior Achievement - Terms of Use and Privacy Policy. Select the **check box** to agree and select **SAVE**.

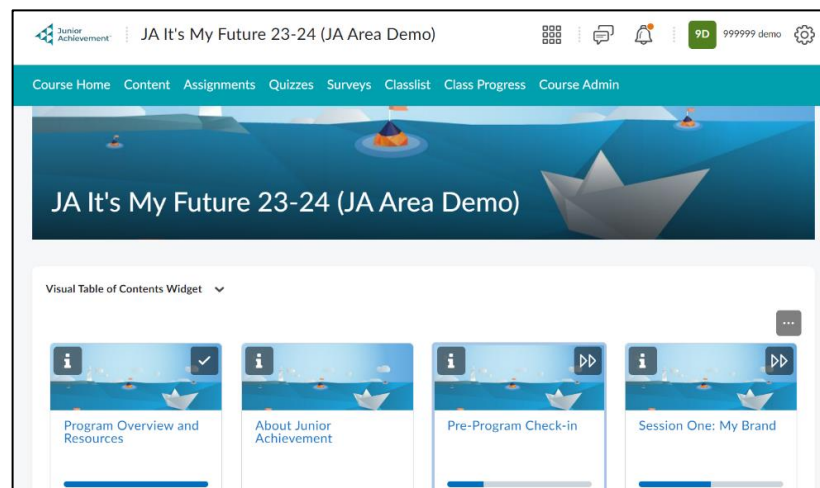


Access Course Content

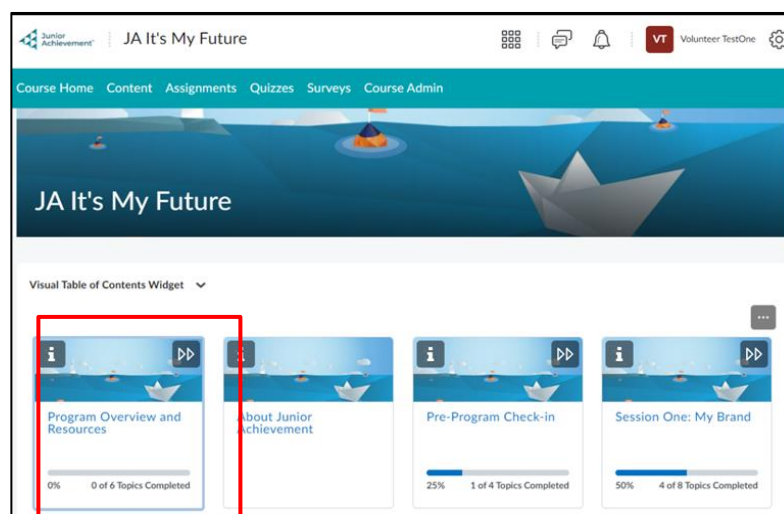
When logged into D2L, you will arrive on the D2L Homepage, if enrolled in multiple courses.



If enrolled in only 1 course, you will go directly to the Course Homepage.



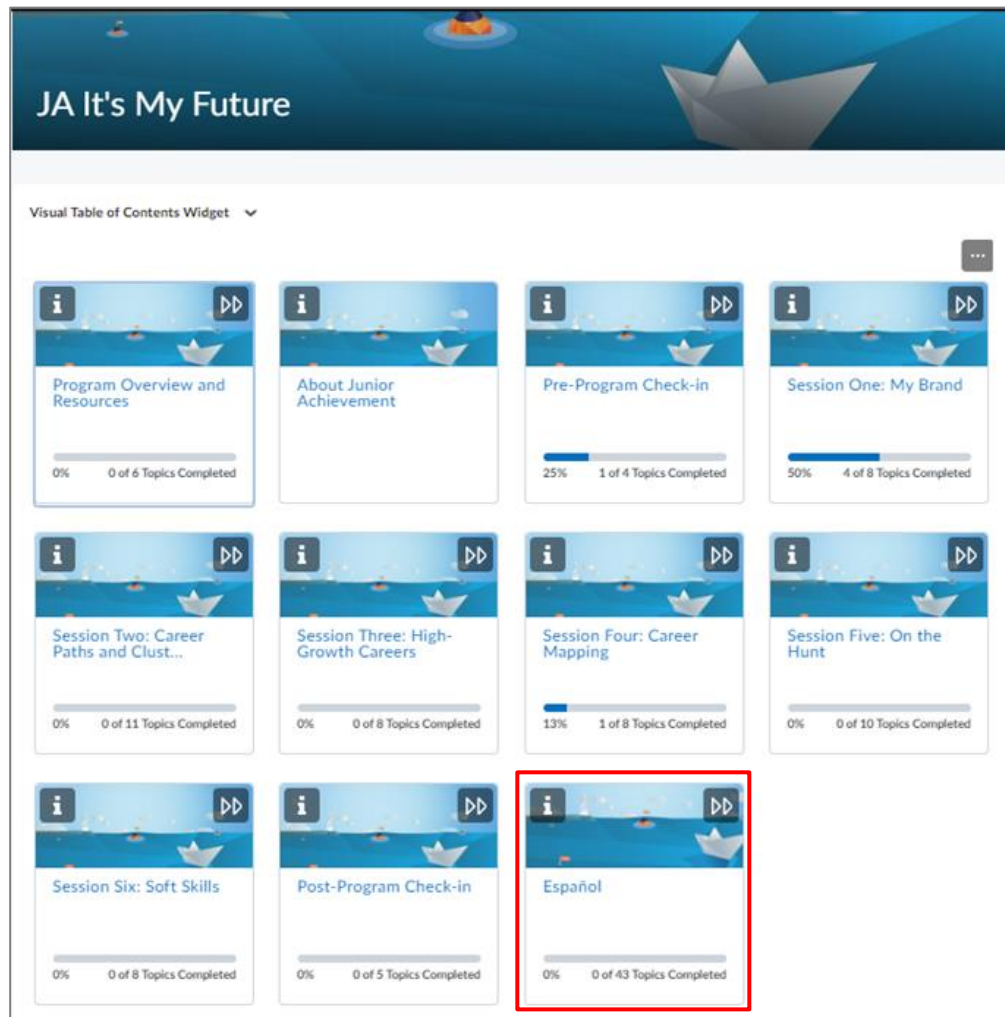
From the Course Home page, select the **module tile** you want to access in the Visual Table of Contents section.



Language Settings | View Course Content in Spanish

Follow these steps to view the course content in Spanish:

From the Course Home page, scroll to the bottom, select the **Español** module tile, in the Visual Table of Contents section, to access the course content in Spanish.



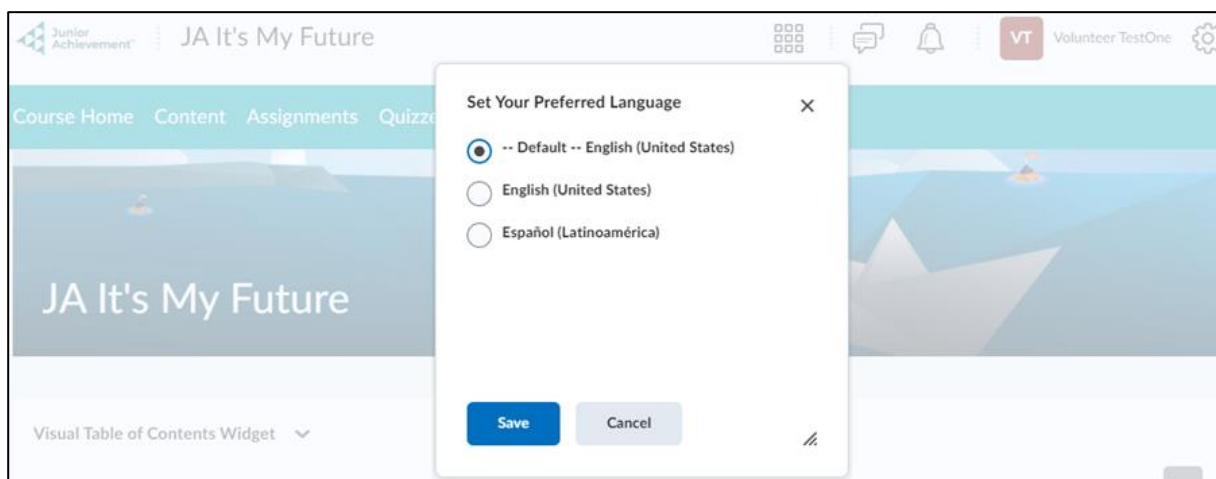
Language Settings | View JA Connect in Spanish

Follow these steps to change your preferred language to Spanish:

1. Select your name in the top banner to open your options menu.
2. Select Account Settings.



1. Set your Preferred Language. Save.



Switch to Student View

1. Select your name in the top banner to open your options menu.
2. Select **View as Student** from the menu options.

Note: The  Icon means the content is hidden from the Student View.



2. Select **X** to cancel Viewing as Student.

